



2023 Planning Board and Council Regular Meeting Dates

Application Submission Deadline	Planning Board Meeting Date	Council Regular Meeting Date
December 20, 2022	January 17, 2023	February 14, 2023
January 24, 2023	February 21, 2023	March 14, 2023
February 21, 2023	March 21, 2023	April 11, 2023
March 21, 2023	April 18, 2023	May 9, 2023
April 18, 2023	May 16, 2023	June 13, 2023
May 23, 2023	June 20, 2023	July 11, 2023
June 20, 2023	July 18, 2023	August 8, 2023
July 18, 2023	August 15, 2023	September 12, 2023
August 22, 2023	September 19, 2023	October 10, 2023
September 19, 2023	October 17, 2023	November 14, 2023
October 24, 2023	November 21, 2023	December 12, 2023
November 16, 2023	December 14, 2023*	January 9, 2024

All meetings start at 5:30 p.m. Submission deadlines are at 5 p.m. on date indicated.

*Special date due to holiday scheduling

Submittal Information:

Applications **must be complete** in order to be placed on the following month's agenda. An application is complete when fees have been paid and when all requirements have been met, including the incorporation of revisions required as a result of the technical review process. Applicants are strongly encouraged to allow adequate time in project scheduling to incorporate necessary corrections and/or revisions.

Copies:

Two hard copies and an electronic (PDF) file of any plan for major subdivision, planned development, conditional zoning, or multifamily development, will be required at the time of submittal. Please contact staff to determine the number of additional copies required for distribution to the Planning Board and/or Council following staff review. One copy of the application form is required, in either hard copy or electronic (PDF) format.

Meeting Schedule:

The Planning Board generally meets the 3rd Tuesday and the Council generally meets the 2nd Tuesday of each month starting at 5:30 p.m. Please visit www.moreheadcitync.org/AgendaCenter to confirm meeting location, format, and date.

Application Forms:

Application forms may be obtained by visiting <https://moreheadcitync.org/301/Applications>, by emailing mhpci@moreheadcitync.org, or by calling (252) 726-6848 x103.

Application Fees:

Application fees may be obtained by visiting <https://moreheadcitync.org/206/Fees>, by emailing mhpci@moreheadcitync.org, or by calling (252) 726-6848 x103.