

**Town Council Minutes
Morehead City, North Carolina**

Tuesday, September 3, 2019

The Honorable Council of the Town of Morehead City met in Special Session on Tuesday, September 3, 2019, in the Municipal Chambers located at 202 South 8th Street, Morehead City, North Carolina. Those in attendance were:

COUNCIL PRESENT: Mayor Gerald A. Jones, Jr.; Councilmembers George Ballou, William F. Taylor, Harvey N. Walker, Jr, and Diane C. Warrender. Councilmember Keri V. McCann arrived at 2:16 p.m.

Councilmember Harvey Walker was out of town and unable to attend.

STAFF PRESENT: City Manager Ryan Eggleston; Public Services Director Daniel Williams, Police Chief Bernette Morris, Deputy Police Chief Bryan Dixon, Communications Director Alize Proisy, Planning Director Sandi Watkins and City Clerk Cathy Campbell

OTHERS PRESENT: Wylie Cooke of W.R. Cooke Design, LLC; Bill Schwegler of Waller Todd and Sadler Architects; John Wade of Arendell Engineers; Elise Clouser of the Carteret News Times; Dennis Goodwin and David Horton.

Mayor Jones called the special meeting of the Morehead City Town Council to order at 2:03 p.m. with a quorum present, and advised that the purpose of this meeting was to receive the final design of the City Hall project in preparation for bid advertisement. Public Services Director Daniel Williams introduced Town Consultant Wylie Cooke, Bill Schwegler of Waller Todd and Sadler Architects and John Wade of Arendell Engineers.

Mr. Wade presented the landscape plan reflecting the arched walkway to include both new and original building bricks, and the thirteen (13) live oak trees reflective of those present when the Charles Wallace School building was built. The trees represented the Nation's original thirteen (13) states. The plan also identified a future growth area that could accommodate up to a 5,000 square foot, two-story building if needed. Mr. Wade pointed out handicap, customer, and employee parking areas.

Mr. Cooke and Mr. Schwegler reviewed the first (1st) and second (2nd) story floor plans which provides a total of 21,300 square feet of space. The first floor will consist of Billing/Collections, Planning, Finance, and Public Services departments, while the second floor will consist of Administration, Human Resources, and Information Technology (IT) departments as well as the council chambers and an exhibit lobby. One wall within the exhibit lobby and the first floor entry halls will be covered with wood planks saved from the original building. Placing them on the walls will prolong the life of the wood and reduce maintenance. The building will feature a center rotunda that will be open to the top floor and a skylight in the ceiling. Terrazzo tile flooring will be used in the high traffic areas.

The front façade (south side) includes a medallion and clock similar to that of the original school building. The back facade (north side) is very similar to the front differing only in the omission of the clock face, a reduced number of windows and the addition of a covering over the doorway.

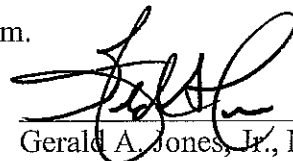
The project timeline was presented as:


Tuesday, September 3, 2019	Final Design Presentation Workshop
Monday, September 16, 2019	Construction Bidding Starts
Thursday, October 24, 2019	Construction Contractor Bids Due
Thursday, October 31, 2019	Send Request for Financing
Monday, November 18, 2019	Financing Bids Due
Tuesday, November 19, 2019	Submit Application to LGC
Tuesday, December 10, 2019	Construction Contract Award
Wednesday, December 11, 2019	Submit Council Documents to LGC to Finalize Application
Tuesday, January 7, 2020	LGC Meeting (Approve Financing for Project)
Wednesday, January 15, 2020	Loan Closing
Thursday, January 16, 2020	Construction Notice to Proceed
Friday, January 15, 2021	Construction Substantial Completion

Council accepted the plans by consensus and instructed City Manager Eggleston and Public Services Director Daniel Williams to proceed with advertisement for bids to begin September 16, 2019.

ADJOURNMENT

Mayor Jones adjourned the meeting 2:53 p.m.


Gerald A. Jones, Jr., Mayor

Attest: 
Cathy Campbell, City Clerk

