

## EXCERPT OF THE DECEMBER 20, 2022 PARKS AND RECREATION COMMITTEE MEETING MINUTES

### **Parks and Recreation Advisory Board Meeting Schedule**

At the December 13, 2022 Town Council meeting, Councilmember Horton made a recommendation that the Council set the date and time of the Parks and Recreation Advisory Board to align it with the meeting time of the other City boards that meet in the evenings. It was his opinion that this would encourage more citizens to volunteer. Based upon this request, Councilmember Ballou asked that the topic be discussed by the Parks and Recreation Committee.

Councilmember Ballou opened the discussion stating that it would be best to set a day and time for the Committee so that all potential applicants will know if they would be able to serve. He proposed amending the Advisory Board's bylaws to give the Council authority to set the day and time of the meeting. Currently, the bylaws specify that the Advisory Board will set its own meeting schedule at their annual meeting. Councilmember Horton recommended that the Committee propose to the Town Council that the meeting time to be set at 5:30 p.m., which would be consistent with the Town Council, Planning Board, and Board of Adjustment meeting time. There was no recommendation for the day of the week. Staff was asked to determine an agreeable day that does not conflict with other city business and falls before the Parks and Recreation Committee's meeting so that their recommendations may be discussed by the Committee.

Mr. Turner stated that any bylaw amendments must be presented to the Town Council for action. Councilmember Ballou asked that an item also be added to the January Town Council for setting a specific time and day for the Planning Board and Board of Adjustment meetings.